

COWICHAN STATION AREA ASSOCIATION

MINUTES OF THE DIRECTORS' MEETING

DECEMBER 7, 2010

Attendees: Madelaine, Rick, Alison, Cheri, Patty, Sue, Guy, Angela

Called to order at 7:30 pm

Agenda: Approval with additions: "Polar Express" movie night. Moved by Guy.

Minutes from previous meeting: Approval – moved by Guy.

Business

1. Treasurer's report: We have \$10,210.96 in the bank - \$4,902 raised from fund raiser. Congrats to all!
Further discussion on available funds for roof repairs: Madelaine reported that the \$5000 Grant in Aid from Area B will go to CVRD board in January. Alison reported that the \$20,000 from Area E was contingent on a lease, and would not come into affect until after tax time – June/July, so that amount would be used in the following year (2012). There is Area E grant money in place earmarked for the highway signs we might be able to draw on.
ACTION: Sue to call Loren to follow up on sign money, end of year grant in aid, Parks & Rec appointment, school roof update.
Angela confirmed that insurance has been renewed for CSAA's use of St. Andrew's space. Sue indicated she has emailed Diocese for access to sign to advertise the hall for community rent.
Charitable Status: Alison advised that we were denied: "too broad"; will review with legal expertise and resubmit (has 60 days)
2. Re fun fair. Two items left to be collected for, so possibly raised \$5000. **ACTION:** Angela will send thank you cards will go out to Auctioneer, Puzzleroot, Michael Hermery (for shoveling the parking lot), to donor of dog food. (Further cards to go out to those who helped on the train station repairs)
3. School Site:
Grants: Heritage Canada Grant deferred until next spring. ENP grant application – too late for this round – deferred to April/May meeting. Rick provided a copy of grants he has researched Chemainus Neighbourhood House opportunity (funded through Alexandra Foundation). Good fit with CSAA Hub project; provides funding for capital and operations on projects. Will look at in New Year. Rick pulling together the Regional Grant in Aid – due December 24. Advises we can ask for delegation status at January's Regional Services Committee meeting. **ACTION:** Rick to make request. **ACTION:** Directors to submit a short bio and other info as requested ASAP so it can be completed and sent to directors for comments by Dec 17.
Roof: Discussions regarding roof repair: Suggestion that a pitched roof be considered as flat roof will continue to require extra maintenance. **ACTION:** Sarah and David Long to consider

viability of options for the gym roof, including solar option and "living roof" (Rick). Specifically, also price pitched metal roof. Cheri asked that corporate donors be considered for the project; also, possible connection with VIU apprenticeship program to build trusses?

Alison advised that lease is being drafted. Discussion that we need to ensure gym ceiling is structurally sound before lease is signed and that any necessary repairs be completed or negotiated into the lease.

4. Village Committee

Angela emailed a letter to Loren updating him on work to date within village

5. New directors – Zane definitely interested. Madelaine suggested that info of the director meeting dates be included on the website and to add contact info for interested people.

ACTION: Patty to update website.

6. New/other business: Polar Express aka "community movie night" – as Christmas is fast approaching, suggestion of Dec 27 as movie night. Details will be sorted out independently.

Adjourned at 8:30 pm

Next meeting: January 18, 2011