

CSAA BOARD Minutes— December 9, 2014

6:30 for Nosh and Nibbles

7:00- 9:00 pm @ Sarah's house (3985 Riverside Road – in the “Studio” – LH fork)

Chair: Jill Thompson

Directors Attending: Madelaine MacLeod, Jill Thompson, Rick Juliusson, Jeannie McIntosh, Anne Harrison, Michael Andringa, Pat Calveley, Kuan Foo, Sarah DL, Dorothea Banman

Regrets: Angela Davies (family emergency), Alison Nicholson (guest)

Guests:

Notes: Jeannie, Rick, Kuan to hand in criminal record check

Item	Time	Purpose	Decisions/Actions
1. Welcome, Introductions, Agenda, Minutes (20 mins)	7:00 pm	Minutes/action items/check in: items left to do	To follow up from Nov mtg: >Dorothea re snow removal; distribute contact list to board >Sarah info re sound >M to contact ISC when Society's info filed >Sarah to contact Brian E re metal pick up
2. Finances (20 mins)	7:20	>Treasurers Report (Angela) (deferred until Angela's return) >Budget Report (Alison) (deferred until Alison's submission) >Motion: That volunteers be reimbursed for use of their vehicles for preapproved CSAA business at a rate of \$.40 per km (Madelaine)	Motion deferred to Feb mtg Mad. and Alison to collect info to determine policy ideas
3. Facilities (20 mins)	7:40	>Facilities Report (deferred until Angela's return) >Work party: results/left to do 8 people on hand to help complete grounds clean up; gutter guru (Dwight) cleaned out eaves and scuppers; cedar chopped for kindling; LEFT TO DO rec room bench needs oiled; two upper rooms need direction to organize; kindling to box; mount fire extinguishers >Café roof needs to be repaired asap but need money. For New Horizon's \$20K grant application, work can't start prior to award. Funds for sound/acoustics - can they be used as matching? Need to be spent by March. Due to change in plans, need to rejustify materials plan with grantor >Motion: That the café roof be fixed asap. (Alison) DEFERRED to end of Feb once we know if New Horizon's grant comes through,	Michael to check w/Alison re room access to finish piling benches Mad to arrange for Rory to box kindling Michael to check w/Angela as to where to mount extinguishers Sarah to confirm new acoustic plan and confirm still ok for grant

<p>4. Fundraising and Community Calendar (20 mins)</p>	<p>8:10</p>	<p>> Holiday Hootenanny Update (Michael/Pat) all organized, no word on tix sales; 2 pm decorating party - Silent auction (Jill) Cindy Y. helping; all donations in by Fri. - Hub Volunteer Nomination (Jeannie) Discussion about carrying on tradition of nominating a volunteer for recognition. Names brought forward: Donna Shaw; Jonathan Walker; Ron Price; Richard Cooper. Decision that Ron and Jonathan to receive \$25 gift cert's each</p> <p>> Canada Day grant discussion (Rick) Due late January. Discussion about pursuing. Plans for work party to be followed by baseball game, hotdogs and cake</p> <p>> Set dates for Summer Celebration. Either July 4 or 11. Discussion to run on Saturday that Genevieve does NOT celebrate her birthday to avoid conflict with community participation in either/or/both</p>	<p>M to correct marquee ("potluck") Sarah to make program for tables Sarah to send out M/C so nothing missed Jill to email shout out list to make sure no one missed Jill to pick up gift certificate Madelaine to contact Ron Price: coming? Rick to write grant</p> <p>Sarah/Kuan to connect with Gen to determine her plans before CSAA sets date</p>
<p>5. Newsletter (10 mins)</p>	<p>8:30</p>	<p>Cheri Ayers to take lead. Next publication out early January >Will feature story on Clifford Ross and include dates for CSAA events, hub volunteer awards, shout out list; pottery studio; push of brick sales for phase 2 of ramp; café; programming, suggest new ongoing feature – this month Leah of FreshStart Fitness; - 2 page or 4 page (cost options) discussion. Will run as 4 page for Jan edition. Madelaine advises new (donated) printer can do 5000 copies per toner so will be cost saver as we can do 2 page editions ourselves</p>	<p>Jill to liaise with Cheri on content Sarah to arrange photo of Leah running a seniors class</p>
<p>6. Clay Studio (5 mins)</p>	<p>8:40</p>	<p>Update Classes are full to over flowing; gave CSAA a cheque for \$2200 as well as they were able to covered cost of kiln install; expanding their offerings in January</p>	<p>Alison/Jill/Dorothea working on agreement</p>
<p>7. HUB operations and rentals (15 mins)</p>	<p>8:45</p>	<p>Rental and operations update >Request to run regular film nights showing "River Cottage" programs (15 years' worth of programming); has a "cult" following; topic is sustainability and agriculture. Secondary thought – how many hours of footage does he want to show?</p> <p>>Discussion on policy to rent CSAA tables and chairs outside of the HUB. (Per Alison) current policy is not to loan chairs (paint chipping); tables ok if local and relationship with CSAA. Discussion revolved</p>	<p>Jeannie to follow with connecting with Alison re times</p>

		<p>around costs, relationships, volunteer man hours, selecting who can/can't borrow. Decision to not loan due to potential damage and/or extra work involved. Too hard to draw line</p> <p>> Discussion about wifi and wireless signal concerns Policy discussion suggestion that CSAA support working towards solution to make hard wiring priority. However, need to support community desire for it due to inability to access at homes. Request that renters disconnect wifi when not using to eliminate emanating signal. Café wifi to remain off unless people ask for it.</p> <p>> Outside lighting issue (defer to next meeting). Concern about night sky pollution vs. safety and security of space and people using HUB at night.</p> <p>> Café update: Dishwasher working; napkins will be put away to stem renter use; slow but steady number of people coming</p>	<p>Jill/Dorothea to work on question to pose to community regarding wifi Kuan to check how to collect survey results on website Madelaine to check with Alison regarding renters turning off wifi</p> <p>Kuan to send directors policy re outside lighting he drafted for CVRD</p>
8. Summary/Adjourn	9:13	Recap Actions	
Next Meeting		January 13, 2015 Visioning meeting: January 27 (Matt Price to facilitate)	