

CSAA BOARD Meeting – DRAFT Agenda
October 12 2016 / 5:15-7:15pm @ HUB Rec Room

Chair: Hilary Else / Minutes: Mitzi Mogden-Dupuis

Attending: Melanie Watson, Lisa Daugenet, Zena Green, Bailey Williamson, Jeannie McIntosh, Donna Shaw, Swarn Leung, Diane Perry, Barry O’Riordan, Natasha Ayers

Regrets: Jill Thompson, Angela Davies, Kevin Westwick, Jodi Strom, Madeline MacLeod, Alison Nicholson

Item	Notes	Decisions/Actions
Introductions 5:15-5:25pm		
Reports 5:25-5:55pm 5mins each		Motion CARRIED: Consent to borrow from the reserves temporarily in order to pay for Welcome Mat project expenses. Portion of these costs will be reimbursed by Feds (we send receipts for reimbursements).
ED Report 5:55-6:10pm	<p>John Dunbar (involved in kick starting the HUB) is part of Elder Co-op (100 members at \$10/member). The Co-op was formed to support elderly home (maintenance) project(s).</p> <p>The group has lots of tools and supplies in storage to be used for projects and to help with maintenance around the property. Memorandum of understanding has been put forward to their members and to our board. We apply for grants and they would lease the space from us with agreement to use equipment without charge for our maintenance needs. Then to offer the space eventually to others interested.</p> <p>Revenue, maintenance, community building, with little demand of board. A 100 amp power supply is all that is needed to start working on building and with funding to be the ones building on it. Would have their own meter. Would offer safety orientation. Suggested to meet with Providence Farms about the</p>	<p>ACTION: Donna to share contact info with Barry (Providence Farms) for future contact.</p> <p>FIX-it month for NOV: everyone picks an item from Angela’s list</p> <p>Who to check voicemail: Jeannie on Friday, Zena on Tuesday Barry to give PW.</p> <p>Michael Andringa would be interested in taking on projects (@\$25/hr)</p>
	<p>Lots of rental room through the day to fill space. Community workshop should bring new tenants. Rent raised a little bit.</p>	<p>ACTION: Create a list of people to send rental opportunities (call for proposals) send by email and reply to all (keep in thread). Barry will create a dropbox file.</p> <p>ACTION: Barry will sit with Alison and talk about fundraising.</p>
	<p>Lisa asked for 2 volunteers to take water samples – from our taps to take alternate weeks (and bring to Duncan).</p>	<p>ACTION: Barry and Melanie volunteered to collect water samples (once each/week).</p>
Monthly Maintenance Contractor 6-6:15pm	<p>Proceed to get the co-op up and running before we hire maintenance person. Offer a term contract.</p>	<p>Motion CARRIED: Consent to investigating co-op vs hiring a maintenance person.</p>

Events 6:15-6:25pm	Design Reno: nothing planned yet. Will bring info (and budget) for next meeting. Both reno and volunteer to work together.	Volunteer day (coffee house) to take place Nov 27 th (Sunday). Design Reno from 1-4 The game will be on "Table tennis"
6:25-6:40pm	Halloween	Budget (\$1800) APPROVED
		Diane has a few friends to help volunteer with Halloween fundraiser
6:35-6:55pm	Koksilah: Silva study (information will include practical information for the community) and to raise awareness (land use, connection of different uses) River relay race to take place next year. Having a beer & burger fundraiser (Nov 13 th): silent auction (save this for a future event? Due to effort), live auction for a Cessna flight over the watershed (\$216 toward fuel), advertise in valley voice (1/4 page for \$250 colour ad or insert stuff with an article), live music. Tix price (\$20-\$25)	Budget (\$342) APPROVED to support fundraiser upstart
Societies Act 7-7:10		Policy will have time reserved for next meeting
Leases 7:10-7:15pm	Feedback not yet received from lawyers. Is it reasonable to have an outline (expectations from us as a board) Review the grants too Bailey suggests that we look at all leases	Motion passed to re-evaluate the lease.
7:15 Adjourn		

Adjourn: 7:30. Next meeting: 5:15PM, November 08, 2016 @ HUB Upstairs / Rec Room