

CSAA BOARD MINUTES – November 20, 2012

7:00-9:00 pm @ The HUB

Chair: Sue Wells

Directors Attending: Angela Davies, Alison Nicholson, Jill Thompson, Madelaine MacLeod, Cheri Ayers, Sarah Davies-Long, Patty John

Regrets: Pat Calveley, Rick Juliusson, Gord Iversen

Item	Time	Discussions/Motions/Decisions	Actions
1. Welcome, review of agenda and previous minutes	7:00 pm		
2. Approval of previous minutes	7:05		
3. Treasurer's Report – Angela	7:10	Treasurer's report attached Balance in \$72,279. Accepted Another cheque from Irene Evans for \$5000 in memory Clarence Ross; need clarification if funds specifically directed to St. Andrew's	
4. Secretary's Report - Madelaine	7:15	Reminders to Rick, Sarah re paperwork/record checks Correspondence overview – None Reminder for directors to file HUB/CSAA info at HUB Agenda items to be forwarded to Sue/Alison/Madelaine on Wed before directors' meeting	Sue to send reminder
5. Old Business – <ul style="list-style-type: none"> • Janitor interview/contractor decision-Madeline/Sue 	7:25	Rescind motion to accept contract on a month to month basis from D'Arcey at \$15 hourly. Motion: That CSAA accept contract with Construction Janitorial (Lisa) @ \$25 per hour; CSAA to provide supplies. (Sue) CARRIED	Sue to finalize contract w/ Lisa
6. Annex Lease - Alison	7:30	Inayat (Montessori school) still awaiting to hear from licensing	
7. Committee Updates: Highlights and Questions <ul style="list-style-type: none"> • <u>Fundraising</u> – Jill (report) Carbon Tax eligible and CVRD request for them-Rick/Jill Plan for banner of sponsors for discussion	7:35	Report attached <u>Carbon Tax:</u> Municipalities can purchase carbon credits locally; we have a marketable product; as CVRD gave us the grant, they want to claim them. Is it one shot or over time. Need more info to determine how much credit would be; look towards more opportunities. <u>Banner:</u>	Rick and Kuan to continue to follow

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<p>Jumpstart program (Madelaine)</p>		<p>Target is to have in place by Christmas dance.</p> <p>Motion: To approve banner for sponsors as presented. That Jill and Sarah research difference costing options.</p> <p>Did not get \$8K Agrispirit (intended for commercial dishwasher)</p> <p>Sarah working to develop budget and drawings for bus shelter and old school renos</p> <p>Still waiting on info on Jumpstart program to determine what sports equipment is available to us for programming</p>	<p>Jill, Sarah, Patty and Sue coordinate Sarah to develop her idea with Jill</p> <p>Sarah to talk to Brian Duncan</p>
<p>-----</p> <ul style="list-style-type: none"> Community – Patty/Cheri Christmas dance <p>Future access of multipurpose and 22B rooms for renters (Sarah) – see facilities notes</p>		<p>CEC minutes attached</p> <p>Motion: For budget of \$1000 for Christmas Dance. (Cheri) CARRIED</p> <p>Zane has organized music, tix, posters; balance covered</p> <p>Motion: To purchase some folding tables for rental use (Patty). Not necessary - will acquire from Queen's celebration grant</p> <p>125th birthday party: plan is for 125 things done starting January 17 or 24th. Launch at next community conversation. To have feedback stations</p> <p>Newsletter will be done by CEC vs. Fundraising (in CEC mandate)</p>	<p>Directors to provide Cheri with list for comp tix</p>
<p>-----</p> <ul style="list-style-type: none"> Facilities – Angela Occupancy permit for annex- see report <p>Alarm security codes (Madelaine)</p>		<p>Facilities Report attached.</p> <p>Motion: To approve up to \$8k for insulation per attached quote plus \$3000 from Cansell insulation (Angela). CARRIED.</p> <p>Motion: That the Facilities Committee obtain 3 quotes or document as necessary in order to get us occupancy (Alison). CARRIED</p> <p>New codes to be in place Dec 1. Need to establish new one for CSAA. (complete)</p>	

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<p>-----</p> <ul style="list-style-type: none"> • <u>Coordinating</u> – Alison 		<p>Discussion brought up (Sarah) on current revenue stream from use of multipurpose room. Needs to be considered with permanent tenants so we don't lose rentals.</p> <p>-----</p> <p>Following comments arose from coordination meeting: Nation builder – check out as option for us to use Broaden newsletter (less HUB info/more community) Balance of labour to be delegated with back up Need to spend all of Legacy grant money by March 31, 2013. On track with insulation/kitchen reno Kitchen reno to happen during spring break to not interfere with rentals; Resolutions okay to approve by email Next year planning: revisit existing goals for next meeting (defer) Motion: That we make a donation in the amount of \$50 to Volunteer Cowichan for Georg's board presentation (Alison) CARRIED</p>	<p>-----</p>
<p>8. New Business</p> <ul style="list-style-type: none"> • St. Andrews • Future direction for CSAA/Priorities • Budget for 2013 discussion • Youth art co-op (Rick) 	<p>8:10</p>	<p>St. Andrew's : Madelaine prepared and submitted letter to editor in response to news paper</p> <p>Request from Cow. Co-op Connection to display some art from Dec 8 exhibition in foyers of annex/gym. Approved</p> <p>Balance of CSAA items deferred to next meeting</p>	<p>Sue to write letter to Diocese offering open dialogue</p> <p>Patty to contact Rick to coordinate</p>
<p>9. Adjourn</p>	<p>9:14</p>		
<p>Next Meeting Dates</p>		<p>Board – December 18 @ 7:00 pm Community-Fundraising – Facilities –</p>	