

**CSAA Board Meeting – March 14, 2017 DRAFT Minutes**  
**5:30pm - 7:30pm @ Upstairs**

Chair: Hilary Else

Minutes: Mitzi Mogden-Dupuis

Attending: Jill Thompson , Angela Davies, Zena Green, Swarn Leung, Jeannie McIntosh, Lisa Daugenet, Bailey Williamson, Madelaine Macleod, Kevin Westwick, Melanie Watson, Barry O’Riordan, Alison Nicholson, Natasha Ayers

Regrets: Lisa Daugenet

Item	Notes	Decisions/Actions
Agenda/Minutes	Clause for the policy was sent to board today. Donna had submitted the mini-musicians	Feb Minutes approval deferred to next month.
FINANCE/TREASURERS REPORT	Kevin walked us through Finance Report/Treasurers Budget Draft (broken down by accounts for the year over year): <ul style="list-style-type: none"> <li>• Have money in the bank.</li> <li>• Working through how to use the software.</li> </ul> Will look at Budget draft (by account) again next month with the goal to include more data by the AGM	
Alison	Constitution: All societies transition to the new rules, offering opportunity to update bylaws (to jive with constitution): Application for membership: board to approve the membership. New members have to be approved...what does this mean?  Voting by proxy is acceptable. <ul style="list-style-type: none"> <li>• "Businesses" can be members</li> </ul>	Action Jill: <b>How</b> does the board accept its members: Policy? <ul style="list-style-type: none"> <li>• Develop policy around setting an advance membership timeline. Will need to add a policy.</li> </ul> Action: Alison to include option to have a ‘junior’ board member in bylaws (16yr old) with voting rights but no legal responsibilities. Decision: Consensus reached that Bylaw for special resolution (bylaw changes) would need majority vote to approve and this is set at 75% of those voting. Decision: Membership fees will be decided by board Action: Allison to take ‘Remuneration of directors’ wording from policies so they are aligned Action: Kevin to review financial section and submit edits if necessary
ED Report	Veridian used ‘Asana’ for project planning. Kuan has been using for years. Intuitive. Only see the topics you're involved in. Handy to track projects. All get reminded and assigned. Executive/project lead would be using it. It has to be a one-stop. Madelaine suggested 'slack' (communication	

	<p>tool)</p> <p>Incident Report Draft: Have signage that would indicate restrict use for customers of the cafe or other use. Code of Conduct: Treat with respect Protocol to resolve conflict</p>	
UPDATES	<p>EASTER EVENT: \$1,000 budget APPROVED Free one Budget for kitchen from</p>	<p>DECISION: Donna is going to take the lead of organizer and project</p> <p>Action: Donna to get in touch with Valley Voice and try to have free ad in</p>
	<p>Disc Golf: Board all in-favour but propose half course. Need a follow-up meeting. We have the right to end the course at any time after Board review. Using the space. The recreation brings people into the community. Will bring us more membership. Dwight Is taking full responsibility for building. Membership encourages communication (field closures for other events etc.) Due to weather concerns, the course would be closed. If it gets really busy, it could turn people away (like dog walkers). Requires a 'Rules of use/etiquette' signage. Impact on the environment unclear.</p>	<p>Decision: Propose half course 9 hole. Action Hilary: Ask Dwight if he'd like to be in charge of sharing the schedule with members (events etc).</p> <p>Action: Hilary to ask Dwight: Can the poles installed at field perimeters (that may be in the way) be moveable? Approve final design. Approx. how many people in his crew. Sign of etiquette. Join a walk around propose a date</p> <p>Decision: CSAA events take precedent</p>
	<p>Organizing committee for Koksilah River, indigenous groups grassroots festival (committee of 6 ppl): Proposal is in beginning stages: Separating the pipeline vs our watershed issues--for clarity sake Date June 30th: Afternoon outside Music, workshop, art. Evening events in gym. June 29th (fri &amp; sat) Has been in touch for a campsite with Girl Guides How much of fundraised 1/3 and rent \$ goes to Kok watershed? Tickets? Planning 400 tickets. Possibly 2 tiers ticket pricing (families vs party goers) No alcohol. Would be bringing portable toilets Deal with fire control 230 people in gym is capacity. Rental agreement: Good neighbor policy: Midnight noise and 1 vacate</p> <p>Need more detail: Sort out parking (marshalls, etc.) Security detail.</p>	<p>Action: Jill will follow-up (by March 17) to indicate our interest: the timeline may be too rushed. Need a full event plan (with a lot more detail) before we vote by next meeting.</p> <p>Follow-up tiered: CORE request/deal breaker: Requesting later end for music on Saturday. Camping has been decided against. Would that be possible?</p> <ul style="list-style-type: none"> <li>• Check with CVRD</li> <li>• Suggested they get in touch with Providence to see how they do their festival</li> </ul> <p>Send us a more solid plan</p> <p>Wait for our decision b4 they approach our neighbours.</p>

Adjourn: 7:30. Next meeting: April 11<sup>th</sup>, 5:30PM @ HUB Upstairs / Rec Room