## **CSAA BOARD**

## Minutes — May 21, 2013 7:00-9:00 pm @ The HUB

Chair: Alison Nicholson

Directors Attending: Angela Davies, Sue Wells, Rick Juliusson, Pat Calveley, Madelaine

Macleod, Cheri Ayers, Gord Iverson, Jill Thompson, Sarah Davies-Long

**Regrets:** Michael Andringa **Guests:** Peter Daniels

	ltem	Time	Purpose	Actions	
1.	Welcome, Introductions, Agenda	7:00 pm			
2.	Looking Ahead	7:05 pm	Church – Peter Daniel, Anglican Diocese	Fall meeting with	
		30 min	Presentation and questions	community on church	
				issue	
3.	What's Up	7:35	Chance to chat and exchange info about community news, insights and successes.		
	<ul> <li>Quick round table FYI &amp;</li> </ul>	10 min			
	applause				
_	• Shaw??				
4.	Focus on Business	7:45 pm	Time to discuss and make decisions on policies and priority is		
	<ul> <li>Organizing Ourselves</li> </ul>	10 min	Follow up info from planning/priority		
			meeting		
			Jill made following suggestions to revamping committees		
			revamping committees		
			Renovations Committee : Basically		
			everything in our capital budget,		
			including grants and individual giving		
			campaigns. A short term committee		
			that will disband in a few years		
			,		
			<b>HUB Committee</b> : Operations - cafe,		
			rentals, maintenance and repairs,		
			raising funds for operational budget		
			(via cafe, rentals, etc). This committee		
			would be ongoing/long-term and may		
			need to oversee staff.		
			CSAA Activities Committee: Events,		
			programs, newsletter, website, etc.		
	<ul> <li>Budget/Financial Pressures</li> </ul>	15 min	Update/discussion		
			Discussion around projected shortfall and		
			how to mitigate and/or adjust to		
			overcome		

<ul> <li>Reports &amp; Questions         <ul> <li>Facilities – Angela</li> </ul> </li> </ul>	10 min	Facilities report attached, also Re septic situationas long as we meet "institutional use" can get out of full assessment. Long term challenge is that area is smaller that what we might need in the future. Motion: That we spend \$250 to apply for letter on file that we meet the requirement for exemptions from Riperian Area Regulation. (Alison) CARRIED.	Cheri will continue to follow up with Bob Crandall;
		Rick advises that playground signage is in the works with MoH  Upper field will be mowed in the near future – Richard Cooper will be asked, Cheri's dad is back up	
○ Fundraising – Jill		Fundraising report  Jill working on fundraising initiatives for upcoming year, especially wrt annex roof and heating system	
o Community – Cheri		CEC report follows, also At 125 event, made only \$47.83 from bar sales as main cost is liquor license and we pay PST on estimated consumption (not refunded)	
o Rentals – Alison		Rental Report follows: MOTION: To reduce Inayat rent to half for one extra month as a good will gesture due to inconvenience of leaking roof and licensing delay. (Alison) CARRIED	
Summer Celebration	10 min	Date now July 7 due to other event conflicts; call out for volunteers to run proposed events – decision on whether to proceed to be based on response by May 28.	Cheri will coordinate with Isaac re his offer to do metal drive  Jill to follow up with Island Farms for ice cream;
Annex Roof Options	5 min	Angela has provided quote information to director's via email; still processing	

		information	
5. Café report (Pat C)	5 min	Jenny, Pat, Sarah met and proposed opening Sat and Sun through summer as well as run during Summer Celebration;	Pat requested volunteers for café Full discussion next meeting
6. Summary	5 min	Recap items	
7. Adjourn	8:40 pm		
Next Meeting		June18th	

## **Rental Report**

Year to date rentals\$2,389.12

Capoeira and LOL no longer regulars; LOL may return in fall

FreshStart Fitness and Koksilah Farmers Institute new regulars and Life drawing every other week

Tracy Lewis week long animation camp end of June

Many one-off workshops and meetings including Therapeutic Riding Assoc, Lushlash Spa, Independent Film group etc.

Year to date annex lease \$4350.00

Motion to reduce Inayat rent to half for one extra month as a good will gesture due to inconvenience of leaking roof and licensing delay.

## **Community Report**

AGM and 125th Birthday Party Bar Accounting

Expenses	Vendor	£470.00
Licence +PST+Fees Non-Alcoholic Bev	LCB	\$170.00
+Food	Country Grocer	\$99.01
Beer	LCB	\$472.09
Wine	Blue Grouse	\$216.00
Cider	Merridale	\$93.95
	Total	\$1,051.05
Revenue		
Bar Sales		\$529.36
Beer Return	LCB	\$353.46
Beer Sold	Cheri	\$47.96
Wine Sold	Alison/Cheri	\$126.00
Cider Sold	Sue	\$37.60
Bottle Return	LCB	\$4.50
	Total	\$1,098.88
	Profit(Loss)	\$47.83

Left over Cider, Non-Alcoholic Drinks that can be sold later.

We can apply for some of the PST fees back for beer we returned