

COWICHAN STATION AREA ASSOCIATION
ANNUAL GENERAL MEETING
APRIL 6, 2011

Called to order at 7:10 pm. Chair Sue Wells. List of attendees attached.

Approval of agenda. - Guy Laflam. Carried.

Approval of previous minutes "C Guy Laflam. Carried.

President's Report "C Sue Wells

Very productive year; 3 community gatherings; partnerships have been established with CVRD, SD79, SVI Rail; fund-raising efforts have provided excellent results; train station restoration almost complete; grant applications have been positive, with more to come; moving to re-establish Area E/B boundaries.

Treasurer's Report "C Angela Davies (attached). Move to accepted - Jan Campbell
Balance of \$15,174 as of February 28, 2011

COMMITTEE REPORTS

1. Village Report "C Patty John (attached). Move to accept "C Guy Laflam

Thank you to all who helped with train station area restoration, with additional thanks to Jan Campbell and Mike Shaw for the Mary Haywood Memorial bench, now complete.

2. Fund-raising "C Rick Juillison (attached).

Grant applications received include \$20K annual facilities grant from Area E (CVRD) and \$5K grant-in-aid for 2011 from Area B (CVRD). Awaiting approval of applications for \$5K annual facilities grant from Area E, Heritage Canada grant for July 1 party, and Home Depot grant for grounds restoration.

3. School Site "C Alison Nicholson (attached)

Lots of activity to acquire site, but it was slow. Waiting for SD79 lease, which should be available by end of April for our review.

OLD BUSINESS/CONTINUING BUSINESS

1. In order to get charitable status, Revenue Canada requires changes to our constitution (a) firm our purpose, and (b) insertion of a clause to cover dissolution of association. Alison Nicholson made the following MOTION:

Be in resolved that, to qualify for registration as a charity, the Cowichan Station Area Association amend its constitution, issued March 25, 2008 under the Society Act of British Columbia, as follows:

1 The purpose at Article 2 be replaced with the following charitable purposes:

^ To provide, administer and maintain a multi-use facility for the community of Cowichan Station

^ To do all such things as are ancillary and incidental to the furtherance of the above-noted purpose.

2The following clause be adopted and inserted as Article 3.01:

^ In furtherance to article 3, upon dissolution of the Society, at and after payment of all debts and liabilities, any remaining property shall be distributed or disposed of only to a qualified donee as described in subsection 149.1(a) of the Income Tax Act (Canada).

Discussion followed about retaining original Article 2 as it was more in keeping with the feel and expectation of the community and Association. Decision to retain original Article 2 as a “preamble guide”. CARRIED.

Request from community member Joanne Circle for the Association to establish a “slush fund” as a community gift in case of a disaster or community member in need. Alison will ask Revenue Canada.

2. Establishment of construction coordination committee for the Hub project:

The following individuals immediately indicated interest in sitting on the committee

Guy Laflam, Sarah Davies-Long, David Long, Stephen Lebreux, Glen and Cheri Ayers. An email will be sent to general membership for others possibly interested. Initial meeting date TBA.

NEW BUSINESS

1. As part of the ongoing discussion of South Cowichan OCP and incorporation plan, there continues to be a plan to reconfigure Area B's boundary to end at the south and east side of the Koksilah River, and those residents from the north and west side to join Area E. Alison Nicholson proposed the following

MOTION: That the Association write a letter to the CVRD Caty Tompkins in support of the change of of boundary for Area E to include those residences north and west of the Koksilah. Discussion followed that other residences are also affected (ie on Hillbank). Madelaine and Sarah will move forward with a door to door campaign of Area E residents that would logically fall into the boundary change. CARRIED.

2. SVI Rail: Spray campaign notice in recent local papers. Jeannie MacIntosh indicated contact with them indicated that they would honour last year's “no spray” section. Suggest that a letter from the CSAA be sent through their link (in the ad).

ELECTIONS

The following people were re-elected for a two year term (by acclamation):

Rick Juliusson

Patty John

Madelaine MacLeod (Secretary)

Angela Davies (Treasurer)

The following people were elected (one each for one and two year terms to be decided)

Zane Parker

Lorraine Horn

Jill Thompson

The following people stand for the 2011-2012 term

Sue Wells (President)
Alison Nicholson (Vice-President)
Sarah Davies-Long
Guy Laflam
Cheri-Ayers

**COWICHAN STATION AREA ASSOCIATION
COMMITTEE REPORTS FOR
ANNUAL GENERAL MEETING HELD APRIL 6, 2011**

VILLAGE COMMITTEE REPORT

We had a successful clean-up of Cowichan Station in 2010 and took lots of garbage to the dump.

The Train Station restoration, possible with a Grant-in-Aid from the CVRD , is moving along nicely. The Station has been lifted and a new foundation laid, the front leveled, and concrete pavers and steps installed. Inside painting of the station is almost complete. Free fill has been dumped and spread and the new signs are ready to be installed on the roof. The Mary Heywood Memorial bench is in progress and the grounds around the station will be reseeded in the spring. Main Road Contracting has promised to re-gravel the parking area around the mailboxes.

A big thank-you to Richard Cooper for his help, as well as for the use of his equipment. Thank you's also to Werner Schwan, Ben Verduin, Linda Berry and Carol Cooper. We also wish to recognize AB Concrete (Nanaimo) and Stone Pacific for their donations of material.

FUND RAISING REPORT:

The strong community support for the CSAA's various projects has been reflected in a successful year of fundraising. We have secured an ongoing \$20,000/year operating grant from Electoral Area E, and a \$5,000 grant-in-aid from Area F. A well-attended fundraiser in November raised \$5,000, and more funds were raised at the final St. Andrew's Church summer fair. Various grant applications to support the development of The Hub have been or will soon be submitted. In-kind support includes field maintenance by Electoral Area E Parks and Recreation Commission, and the intention by the Island Savings Commission to provide recreational programming. In addition to The Hub,

funds and in-kind support has also been received for other projects, such as the train station rehab and installation of a picnic bench.

SCHOOL SITE COMMITTEE REPORT:

Progress was steady but slower than hoped towards acquiring the school site for the Hub. We began to turn our attention to fund-raising. Several grant applications were made but it has become clear that we need to have a signed lease in hand before we can make much headway on that front. However, the following was accomplished:

- June 2010 – application was made for charity status under the Income Tax Act.
- Summer 2010 – the School Board approved the disposal of the school site and forwarded a request to the Ministry of Education that they approve the disposal.
- October 2010 – Bylaw 3389 was adopted enabling an annual financial contribution from Electoral Area E of \$20,000 starting in 2011.
- November 2010 – the Minister of Education approved the disposal of Cowichan Station School opening the way for Cowichan Station Area Association to acquire a long term lease of the property.
- November 2010 – the CSAA held the first community fund raising event for the Hub and raised over \$5000 with an auction, craft fair, potluck supper and music.
- January 2011 – a \$5000 grant-in-aid from Electoral Area B was approved
- February 2011 – the Canada Revenue Agency provided specific instructions on constitutional changes required to meet the requirements of a charity.
- April 2011 – met School District re draft lease agreement. They hope to have a final agreement to go to their Board by the end of April.