



COWICHAN STATION AREA ASSOCIATION ANNUAL REPORT 2018-19

FISCAL YEAR MAR 1 2018-FEB.28 2019

MAY 7, 2019

Come on Up! Upper Floor of HUB Now Open.



MISSION.....bringing neighbours together to promote the livability and to sustain the natural environment and historic and cultural values of the Cowichan Station area.

VALUES THAT GUIDE US

Faith – we have faith in our energy and grassroots capacity to make a difference.

Respect – we respect and gain understanding from one another.

Integrity – we value honesty, commitment and follow through.

Efficiency – we are focused and strive for simplicity and clarity in what we do.

Inclusiveness – we are inclusive and collaborative and support openness and transparency.

Non Partisan – we focus on the greater interest of the community and respect orderly democratic process.

Advocacy – we actively advocate for the common good of our community.

Sustainability – we understand and embrace a model of environmental, economic, social and cultural sustainability.

MESSAGE FROM YOUR BOARD PRESIDENT

Upon reflection of the past year I was very surprised to see all the events and actions that occurred in such a short time! I would like to thank all the volunteers who keep this organization moving along in such a positive direction and also the dedication of our Executive Director, Barry O’Riordan who has a passion to make the CSAA the best in every possible way!

Arguably, the most exciting event of this year, was the Grand Opening of the upstairs rooms in the old schoolhouse! It was a long decade in the making for this one and such beautiful results were attained. Thanks to all who helped in this endeavour!

Another major occurrence was the hiring of a new part-time staff member, Ronn Stevenson! Ronn is our Community and Facilities Coordinator who also has a strong passion for our community and charming center.

The Cowichan Community Workshop Co-operative opened, held classes, gained membership, was a success in every way and then was shut down! After much perseverance by the workshop team it will reopen May 4th!

A major accomplishment this year was finishing the first stage of a ecosystem analysis of our watershed study by the Koksilah Watershed Working Group! Congrats to this hard-working team.

Other areas of accomplishments are the installation of the 30km/h speed zone signs and a Frisbee golf

Message from the President (con't)

Other areas of accomplishments are new 30km/h speed zone signs and a disc-golf course. The HUB's First Aid resources were improved. The Rec and Roll after-school program continues to be funded and rolling along every Friday as well as the sensational HUB Cafe! The HUBub Film Club continues to increase in popularity! The Plant Sale fundraising event was a huge success as always. And the Halloween and Easter Fair Celebrations were successful in not only fundraising but community building aspects as well. An Emergency Preparedness workshop was held to educate residents about wildfire and other safety concerns.

The Board of Directors (both current and former members) worked on updating our strategic plan. We are now using the Vision Traction Organizer which is a highly successful tool for attaining efficiency and accountability in business - yes, we are getting serious! In terms of governance, also new this year, are evaluations for the Board of Directors and Chair Holders. We also completed the task of writing clear job descriptions for our ED and Coordinator staff positions.

Some areas the CSAA are working towards this year are securing funding for a new septic system, seismic upgrades to the gymnasium, washroom block building extension and a water treatment system, implementing a marketing plan that the HUB Marketing Committee established this year; updating the Master Plan of the HUB site as per request from the CVRD; safe roads and roadside trails; and the fostering of First Nations relationships with conversations and community building activities! Not to mention all the above endeavours we continue to support! Phew!

Forward and Up!
(My new favourite saying - thank you Rodger!)

Hilary Else,
President of CSAA 2019

HIGHLIGHTS OF 2018/19



The HUB Film Club continued as a very popular community cinema that aims to bring people of all ages together over good films and of course, popcorn! Films are the fourth Friday of every month. www.cowichanstation.org/hub-film-club/

cowichanstation.org/hub-film-club/

The beloved new **workshop** was going strong in 2018, offering classes to all ages, and tools for members. It was forced to close for several months for upgrades. But as of this week, they are back in **ACTION!**



cowichanstation.org/cowichan-community-workshop/



Other events and programs kept the community fit, nourished, educated, connected, supported, safe, delighted, laughing, growing, enriched,...

THANK YOU!

Volunteers – you make it happen! While we have space in our hearts to thank you all, there simply isn't space on the page. You know who you are, and so do we! Thank you.

Charitable Donors - Helping us focus where most needed. We do well raising money from grants but those funds are always tied to specific outcomes, timelines and eligibility criteria. Sometimes life doesn't fit in those boxes, and your donations make all the difference then.

OTHER SUPPORTERS: Individual donors, HUB renters, and people who support our events and programs. **We can't do it without you!**

We gratefully acknowledge the following organizations for financial support this year:



It is with great sadness that we said goodbye to an invaluable volunteer this year. Rest in peace Richard.

WHO WE ARE!
The Cowichan Station Area Association (CSAA) is a registered Canadian charity that works to care for our community.

CSAA Board 2018 - 19

Hilary Else, President
 Melanie Watson, Vice-President
 Natasha Ayers, Treasurer
 Mitzi Mogden-Dupuis, Secretary
 Gerry Humeny
 Rodger Hunter
 Diane Perry
 Donna Shaw
 Jeannie McIntosh
 Henry VanHell
 Janet Campbell
 Sarah Davies-Long



BUSINESSES That Supported Your Community This Year!

Orangutang Design, Viridian Energy Co-op, Cowichan Community Workshop, Heirloom Wood Floors, River Run Carpentry, Friendly Neighbourhood Painting, Bahnmann Timber, Beechwood Tree Service, Live Edge Design, AEE Structural Ltd, Scoops/Holy Cow, Dinter Nursery, Hemstalk Automotive, Dobson's Glass, Monk Office Supplies, Mortgage Pal, Tractor Trax, Vortech Plumbing, Rock Cod Café, True Grain Bread, Country Grocer Cobble Hill, Drumroaster, Great Greens Farm Market, Great Canadian SuperStore, Shoppers Drug Mart, Island Ford, Peninsula Co-op, Coastal Community Credit Union, Raider Hansen, Arcas Media, Wartsila Canada Incorporated, Helmstalk Automotive, The Clay Hub Collective, Cedar Valley Poultry Farm, Tatlo Road Farm, and many more who have donated items to support our fundraising events. Thank you!



Cowichan Station Area Association,
2375 Koksilah Road, Cowichan Station, BC V9L 6M5
info@cowichanstation.org / [250-746-1794](tel:250-746-1794) / www.cowichanstation.org
 Charitable Number: 807706155RR0001

DRAFT
June 4/19

Cowichan Station Area Association
Statement of Financial Position

As of February 28, 2019
Accrual Basis

	2019	2018
Assets		
Total Cash and Cash Equivalent	64,081.46	162,256.96
Total Accounts Receivable (A/R)	5,365.15	50.50
Current Assets	69,081.46	162,307.46
Capital Assets	975,707.18	728,747.33
Total Assets	1,045,153.79	891,054.79
Liabilities and Equity		
Liabilities		
Accounts Payable (A/P)	3,901.17	7,646.79
GST/HST Payable	-14,315.96	-4,245.26
Payroll Liabilities	2,354.13	454.52
Prepaid Sales / Deposits	325.00	105.00
Vacation payable	750.35	750.35
Total Liabilities	-6,973.64	4,711.40
Equity		
Net Assets - Previous Year	709,585.65	709,585.65
Retained Earnings	174,884.65	53,579.31
Profit for the year	157,357.91	124,343.39
Opening balance equity	\$7,299.22	-1,126.91
Total Equity	1,052,127.43	886,343.39
Total Liabilities and Equity	1,045,153.79	891,054.79

	Actual (Feb 28, 2019)	Actual (Feb 28, 2018)
REVENUE		
Total Capital Grants	\$113,300.00	\$111,273
Total Operating Grants	\$32,004.00	\$37,000
Total Rentals/Subleases	\$99,173.79	\$78,882.80
HUB Programs	\$22,705.00	\$20,891.80
Koksilah Project	\$160.00	\$39,879.75
Community Wood Workshop	\$2000.00	\$4,500.00
Community Events	\$9112.60	\$5,809.80
Donations	\$2563.06	\$5,488.71
Interest	264.82	\$2.87
Memberships	400.00	\$520.00
Miscellaneous Revenue (incl. GST rebate)	\$482.94	\$2,064.33
TOTAL INCOME	\$282,166.21	\$306,313.06
EXPENSES		
Bad debt write-off	\$1,074.00	
Capital Projects		\$3,980.03
Accounting, Legal, Bus. Fees & Licenses	\$577.10	\$351.94
HUB Cleaning	\$22,207.69	\$19,663.77
HUB Occupancy Other	1,332.51	\$602.76
HUB Utilities	\$14,579.00	\$14,960.23
Insurance	\$8,704.00	\$8,725.00
Office Supplies	\$1361.71	\$1,192.23
Payroll Expenses	\$49,989.41	\$35,041.11
Repairs & Maintenance	\$14,652.74	\$11,977.32
Total HUB Programs	\$15,549.13	\$17,572.75
Koksilah Project	-\$10,187.55	\$60,463.72
Community Wood Workshop		\$4,500.00
Community Events	\$3,431.78	\$2,019.23
HUB Advertising & Newsletter	\$376.19	\$461.48
Volunteer Work Parties / Recognition	\$72.91	\$227.16
Interest, Bank Charges & Square commissions	\$1,087.68	\$50.19
Miscellaneous Expenses		\$218.80
	\$115,565.84	
TOTAL EXPENSES		\$182,007.72
NET INCOME	\$157,357.91	\$124,305.34