

**ANNUAL GENERAL MEETING
COWICHAN STATION AREA ASSOCIATION
Held May 8th, 2018 at The HUB at Cowichan Station**

Minutes

Recorded by Board Secretary Mitzi Mogden-Dupuis

1. Meeting called to order at 6:45pm by Board President, Hilary Else
 2. Approval of the Agenda - CARRIED
 3. Minutes of previous Annual General Meeting – APPROVED without changes
 - Business arising from the previous Annual General Meeting – none
 4. President's Report with Contributions from the crowd and board.
 - BC Gaming Capital Grant \$104,000
 - Co-op Community Spaces Grant \$66,000
 - Annex, preschool expanding to take more space with renos to take another room to increase income
 - CVRD: Areas EBCD all contributed EB contributed to the operating grant
 - HUB Film Club (2nd season!)
 - Clay Hub is thriving
 - Rec & Roll popular kids sport program (grants received thanks to Alison) spaghetti social thanks to Jocelyn
 - Events: Easter and Halloween well organized and nice events. Reaching a broader community. Noticing the events raise money but the fun we've had and the relationship building are what are really important
 - Supplier agreement with CVRD for emergency preparedness: 1st step in becoming a muster station and to offer community training workshops here at the HUB which should help us with more success in future funding
 - Canada Day 150 (8000+yrs!) Celebration recap: tour, basketball and historical walking tours
 - Hiring a new p/t person to support Executive Director at the HUB
 5. Committee Reports (slideshow format)
 - Koksilah Watershed: working group meeting every month and working in partnership with local residents. Real Estate Board contributed \$30,000 to the Koksilah Watershed Study
 - Established the Cowichan Community Workshop in partnership with Cowichan Elder Co-op; Gerry now has 20+ members workshop and Wednesday woman's class, the team contributed to the easter events and all around the hub to fix things (electrical, maintenance), having the Rockhounds join will increase their membership significantly. Rodger finished his 1st project with all 10 fingers.
- Motion to adopt President and Committee reports as shown. Mitzi Mogden-Dupuis moved, Jan Campbell seconded. Motion carried.
6. Thank you and acknowledgement of funders and donors.
 - Orangutan Design (Angela, David, Sara)
 - Dinters (plant sale)
 - Sandra Thompson for website and maintenance and monthly donor
 - Arborists: milling the tree for the upstairs trim
 - BC Highways for gutter repair
 - Viridian Energy (electrical expertise and discounted labour) saving tens of thousands and donated equipment

- Kevin Westwick with accounting support
- Hemstock automotive
- Thrifty's Cards fundraising
- Henry helping us with wastewater systems
- Culvert replaced by MainRoad (install and asphalt repair), Province of BC paid for culvert

(Refer to Annual Report for additional honorable mentions)

7. ED Report:

- In role for 2 years and continuing to grow
- Thank you to board members (new and past) special mention to Jill and Angela for their support and all who keep the organisation developing and evolving.
- Emphasized that annual/regular fundraising events are important to raise capital but that making traditions for families is even more rewarding than the money!
- Programs and rentals:
 - Website changed this year which allowed booking rentals more accessible
 - Cafe overflowing customers into gym and outside decks
 - After-school Rec & Roll program offers homeschool and other kids meet and play together Fridays
 - Zumba
Dance Temple (monthly)
- Wish is to make more programs available to assist all segments of our society as we continue to grow in building capacity
- 6-year lease signed with Occupational Therapist (Diane Sharpe)
- Cowichan Community Workshop is steadily gaining membership and benefits the CSAA through revenue sharing model (Similar to Clay Hub) and on-site skillset repairs to HUB.

8. Financials:

- Budget for 2018-2019 as presented is draft and will be approved by new Board at first meeting.

Copies of Financials and Annual Report provided to attendees.

9. Director Elections:

We stagger our elections (2-year terms).

Directors' Term carrying over:

- President: Hilary Else
- Vice President: Melanie Watson
- Directors at Large:
 - Rodger Hunter
 - Gerry Humeny
 - Diane Perry

Elected

- Treasurer: Natasha (acclaimed)
- Secretary: Mitzi Mogden-Dupuis (acclaimed)
- Directors at Large:
 - Donna Shaw (acclaimed)
 - Henry Van Hell (acclaimed)
 - Sarah Davies-Long (acclaimed)
 - Janet Campbell (acclaimed)

Thanking our outgoing directors:

- Director: Bailey Williamson

- Director: Jeannie McIntosh

Acknowledging (non-Board appointment):

Volunteer Coordinator: Zena Green

Fundraising and Grant Writer: Jill Thompson

Motion to appoint the Directors as elected. Motion passed.

10. New Business:

No new business or topics offered from the floor.

Adjourn 7:20 PM.

Regular board meeting scheduled for 5:30 PM, June 5th, at the HUB

IN ATTENDANCE at 2018 AGM

Jeanne McIntosh	Member	Hilary Else	Member
Donna Shaw	Member	Melanie Watson	Member
Natasha Ayers	Member	Alison Nichols	Member
Rodger Hunter	Member	Henry VanHell	Member
Barry O’Riordan	Member	Leo Kasbergen	Member
Jan Campbell	Member	Mitzi Mogden-Dupuis	Member
Werner Schwann		Margaret Schwann	
Jill Thompson	Member		